## Approved by CAS Dean's Office – August 2018

## **Department of Psychology's Professional Development Policy**

The Department of Psychology does not disperse development funds on a regular basis. Special requests for funding from TTF and career NTTF will be considered by the department and in consultation with the Executive Committee on an ad-hoc basis. Funding decisions will take into regard past funding requests, availability of alternative funding, and the degree to which the to-be-funded activity benefits the department.

In the event such funding is awarded, it should be expended in the academic year of the award if at all possible and may be carried forward only if a plan for its expenditure is in place. The department head and/or manager will keep updated records of commitments of professional development support to individual faculty members.

Policy was approved, unanimously, at the meeting of Psychology faculty held on Friday October 13, 2017.