***Sample Paragraph for Candidates who Have Taken Leave(s) of Absence***

It is University of Oregon policy not to count leave-of-absence periods toward the promotion and tenure “clock.” However, all professional activity reported during or arising from a leave period should be included in the promotion and tenure evaluation. Professor \_\_\_ was credited with a one-year leave of absence, and thus the primary focus for your review should be from [*year*]-present.